



INSTRUCTIONS FOR ANNUAL VEHICLE STOPS REPORT TO THE AG'S OFFICE

Annual Report to be electronically submitted

Once your agency inputs the numbers for each racial group, the total stops automatically will be electronically tallied. Please check this tally before finally submitting your report electronically. Your agency may only submit the report once.

1 Total stops by race: This number will reflect the total number of vehicles stopped by officers in your agency for the period of Jan.1 to Dec. 31. This total **does not include** stops made pursuant to lawfully conducted sobriety checkpoints or roadblocks.

2 Reasons for stop: For all stops made, indicate number of stops resulting from:

- Moving violations
- Equipment violations
- License violations
- Investigative stops

One or more categories may apply. (Example: The basis for stop may be a moving violation and expired tags.)

3 Categories of "moving" violations: For all instances where a moving violation resulted in the stop, indicate the category violations. If no category applies to the violation, use "Other."

4 Result of stops: For all stops made, indicate number of stops resulting in:

- Citations
- Warnings
- No action
- Other

One or more categories may apply. (Example: One stop may result in a citation for speeding violation and a warning for failure to signal.)

5 Age of drivers stopped: For all stops made, indicate number of drivers stopped in each age group:

- Under 18
- 18-29
- 30-39
- 40 or above

6 Gender of drivers stopped: For all stops made, indicate number of drivers stopped in each category:

- Male
- Female

7 Location of stops: For all stops made, indicate number of stops made at each location:

- Interstate highway
- U.S. highway
- State highway
- County road
- City street
- Other

Location is where the officer saw the alleged violation and signaled the driver to stop, **not** where the driver finally stopped.

8 Stops resulting in searches: For all stops made, indicate total number of searches (excluding passenger-only searches), along with number of:

- Driver-only searches
- Property-only searches
- Searches of driver and property

(The sum of these three responses **must equal** the "total stops involving searches" response.)

9 Probable cause/authority for search: For all searches made, indicate number of searches based on:

- Consent
- Incident to arrest
- Reasonable suspicion that individual may possess a weapon (Terry Stop)
- Drug or alcohol odor
- Plain view contraband
- Inventory
- Drug dog alert
- Other

One or more categories may apply.

10 Duration of search: Indicate the number of searches lasting:

- 0-15 minutes
- 16-30 minutes
- 31 minutes or more

The duration of a search means the amount of time needed to conduct any and all searches described in Question 8.

11 Stops leading to discovery of contraband: Indicate number of stops in which contraband was discovered.

12 Type of contraband discovered: Indicate number of times each type of contraband was discovered:

- Drugs/alcohol/paraphernalia
- Weapon
- Currency
- Stolen property
- Other

13 Total number of drivers arrested: Indicate number of arrests made during a stop or search.

14 Crime/violation alleged as result of arrests: For all arrests made, indicate number of times each crime or violation was alleged:

- Outstanding warrant
- Resisting arrest
- Traffic violation
- Drug violation
- Property crime
- Offense against person
- DWI/BAC
- Other

Each arrest may result in **more than one alleged crime/violation. One or more categories may apply.**

If your agency contracted to conduct stops on behalf of any other law enforcement agencies, list those agencies in the bottom right corner of the Total Vehicle Stops form.